

## *Refund Policy*

### Event/Program Fees

Requests for event or program fee refunds must be made in writing (email is okay) at least 5 business days prior to the event or program. Please allow 4 – 6 weeks to receive the refund.

We reserve the right to make the fees for a specific event or program non-refundable. This condition shall be clearly written on the registration form for each event or program to which it applies.

### Membership Dues

Membership dues are non-refundable.

### Donations to Japan-America Society or JIS (Japan In the Schools Program)

Donations are non-refundable.